

# Disability Services (DS) NMDS QUICK INFORMATION GUIDE

## Quarterly reporting periods

Reporting period:	Quarter:	Reference week:	Please submit data by:
1 July – 30 September	1	24 – 30 September	28 October
1 October – 31 December	2	25 – 31 December	28 January
1 January – 31 March	3	25 – 31 March	28 April
1 April – 30 June	4	24 – 30 June	28 July

## How to lodge your DS NMDS data with Disability Services

<b>Online Data Collection (ODC) - preferred:</b>	<a href="https://odc.disability.qld.gov.au">https://odc.disability.qld.gov.au</a>
<b>Paper forms (where no reliable Internet access is available):</b>	Provider Reporting and Data Quality System Performance Department of Communities, Child Safety and Disability Services GPO Box 806 BRISBANE QLD 4001 Fax: 07 3224 3212

## Information and reference materials

<b>ODC Resources page:</b>	<a href="https://odc.disability.qld.gov.au/main_index.aspx">https://odc.disability.qld.gov.au/main_index.aspx</a>
<b>DS NMDS Resources Online:</b>	<ul style="list-style-type: none"> <li>◆ DS NMDS Data Guide (Queensland Edition)</li> <li>◆ DS NMDS Service Type Outlet and Service User Forms</li> <li>◆ DS Reverse Referral – Eligibility Checklist, and Service Details and Personal Details Consent Forms</li> <li>◆ YLYC Direct Payment Help Guide</li> <li>◆ ODC related documentation</li> <li>◆ Own systems documentation</li> <li>◆ Restrictive Practice Collection using ODC – Contacts, and Reference and Authorisation Guides</li> </ul>

## Help available

<b>Regional Data Support Officers (RDSO):</b>	Brisbane	Morde Thomas	07 3895 3081
	Central Queensland	Jamie MacMaster	07 4938 6893
	North Coast	Chris Hemingway	07 5431 2247
	North Queensland	Provider Reporting team	07 3227 8163
	Far North Queensland	Chris Hemingway	07 5431 2247
	South East	Karla Keough	0422 009 436
	South West	Zoie Andrews	07 4616 1795
<b>Email:</b>	<a href="mailto:ProviderReporting@communities.qld.gov.au">ProviderReporting@communities.qld.gov.au</a>		

For all enquiries regarding post-NDIS Transition reporting please contact the Provider Reporting and Data Quality team at [ProviderReporting@communities.qld.gov.au](mailto:ProviderReporting@communities.qld.gov.au) or call 07 3227 8163.